



Michigan Hall of Justice

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Trial Court System
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Software Release Announcement

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General

ROA - Register of Actions

The Register of Actions/Account History (F19) has an alternate view (F19 toggle) which will display the account description for each transaction.

The Register of Actions/Next Actions (F20) will include next action comments on the display.

Each event in the Register of Actions will now display the financial order assessments that are associated with the event.

Edit Party Screen/Association Type

A new association type of "Professional Guardian ad Litem" has been added for Attorneys that are acting as a Guardian ad Litem (not Lawyer/Guardian ad Litem). The name select prompt will access the attorney bar file (it will no longer be necessary to add the Attorney's name to the general name index.)

Calendar – Next Actions

Calendar entries include an option to add party type and number. Party type/number will also display with next action details.

Edit Event - Schedule Next Action

When entering an event the user may prompt on the Schedule Next Action date field to view all of the next actions scheduled for the case.

Case to Case Relations

COD at the next transaction line with a case number or the option of "L=Related Cases" next to a case number, may be used to create or view related cases, such as co-defendants or consolidated cases.

From the work with cases screen enter "L" next to the primary case, then F6 to add secondary cases. Adding or deleting related cases should be managed from the primary case.

Once cases are related a highlighted "COD" will be displayed in the work with cases screen and the Register of Actions. By placing your cursor on the COD in the ROA and F4 prompt all related cases will be displayed with the case number, entitlement, and a definition of primary or secondary.

Edit Party - 2 to change

If a name number is changed on the party screen, the system will check to see if there are any bonds relating to that name/case number and let the user determine if they would also like to transfer any existing bonds to the new name number. A Transfer Bond(s) screen will appear for the user to select the bond(s) that should also be transferred.

CSL – Case List Report

A new professional option of “A” Attorney is available. The report will list all cases where the selected attorney represents a party on the case.

The report is now double spaced

A new option of “Case Numeric List News” is available for reporting. The report will list the case number along with the full names of the primary plaintiff and primary defendant. This report is useful for reporting divorce decrees to local newspapers.

ATR - Audit Transaction Report

This report may be ran to view data that has been added or modified. The user may enter specific data elements to search for, such as, case number, juvenile file number, user ID and/or specific event types. The report may only be ran with a report range of 30 days or less.

REV – Case Review Report/Deferred Status

Regardless of case status, the report will include all cases that have a program/result type of deferral, and the deferral has not been terminated or completed successfully.

Financial Changes and Enhancements

Financial Orders

A new option of “6=Notes” has been added to the Display/Edit Financial Orders. This allows the user to create text notes pertaining to a specific financial order. Once notes are created a highlighted “N” will be displayed to the right of the financial order as a flag that notes exist.

Transmittal Worksheet and Final Transmittal Close

Each account and fund total will be bolded.

Vendors

Vouchers for a vendor may be viewed in ascending or descending order with the (F17) toggle key.

Vouchers

When creating a voucher for a vendor or restitution victim their address will displayed on the voucher screen for verification.

Restitution Report/ Defendant Balances/Court Orders Payable

New date range fields have been added to the report screen.

Restitution Report

A restitution report with a date range, "Y" at Unapplied and "Y" at Detail, will list **all cases/restitution orders** with an unapplied balance, but the detail will only include receipts and vouchers that fall within the date range. The report will conclude with receipt and voucher totals for the date range.

Balances by Responsible Party Report

If a date range is entered than the report will print assessments for financial orders where the begin date falls within the date range and still has a balance due. A cash code field has also been added for the capability of reporting financial orders that have a specific cash code.

Court Ordered Payable Report

If a date range is entered than the report will include civil cases with financial orders where the begin date falls within the date range. A cash code field has also been added for the capability of reporting financial orders that have a specific cash code.

Circuit

Edit Sentence Jail/Prison Location

Jail/Prison location will now include address information. It is important to add the address for jail/prison locations and select a location when completing the Edit Sentence screen.

Two new forms "*Order to Remit Prisoner Funds for Fines, Costs, and Assessments*" and "*Satisfaction of Financial Obligation*" will rely on the prison location information for completion.

Deferred Non Public

Please refer to the SCAO Deferred/Delayed Sentence chart at [http://courts.michigan.gov/scao/features/mailings.\(10/15/04](http://courts.michigan.gov/scao/features/mailings.(10/15/04) to determine when a deferral becomes Non Public. Currently on TCS a program/result of deferral (DPD, DPK, DPS, DPY) will automatically set the public status to suppressed. The case will continue to remain suppressed if it is completed successfully. The case will return to public if the deferral is terminated or revoked. Courts may have to manually adjust public status for some deferrals (Edit Case screen, field Public).

Delayed Sentence

A Delayed Sentence will no longer be considered a deferral. The program/result of Delayed Sentence may still be entered but the case will not fall on the Case Review report for Deferred Status. It will no longer be necessary to enter the corresponding event of DDS or DFRV when a delayed sentence is completed. It is recommended that a next action be scheduled in order to track a delayed sentence cases.

Juvenile

Next Actions

Next Actions from the work with Juveniles screen will display the party type/number.

Juvenile Register of Actions

Next Actions "F20" will now display comments and the party type/number.

Crime Victims Report/Offense File

Please verify that juvenile offenses are correctly flagged in your offense file (OFN) with a "Y" if the charge is crime victims assessable and should be reported on the Crime Victims Report. This information can also be found in the 11th edition (July 2003) Bench Guide or online at <http://www.michigan.prosecutor.net/download.htm>.

Edit Party

The family field will now default to "Y" and some fields have been rearranged for easier entry.

Abstract 1360R

When a charge of MIP is deferred, a program/result of DFJ "Defer Juvenile" must be added to an event. By adding this program/result the abstract will contain an "R" within the 1360 SOS code and the case will become suppressed. The "R" will notify the Secretary of State that the charge has been deferred. The case becomes Non Public while the proceedings are deferred and the individual is on probation.

Please refer to Michigan Court Rules and the Juvenile Justice bench book regarding processing of consent calendar probation, petitions that are diverted and petitions with deferred disposition/sentencing.

Abstract 1360R continued

When probation is completed successfully an event of DDFJ “Dismiss Deferred Juvenile” with the disposition of “DIS” should be entered. Then the abstract (A or B) should be modified with a “2” to change, this will bring in the new disposition and offense code 1360, **you must remove** the production X flag at the bottom of the abstract, and press enter. The abstract will then be resubmitted to Secretary of State. NOTE: The public status must be changed manually to “P” Public.

When probation is not completed successfully an event of DFRV “Deferral Terminated/Revoked” with a disposition of “AAL” should be entered. Then the abstract (A or B) should be modified with a “2” to change, the offense code will updated to 1360, **you must remove** the production X flag at the bottom of the abstract, and press enter. The abstract will then be resubmitted to the Secretary of State.

NOTE: The public status must be changed manually to “P” Public.

Probate

Wills for Safekeeping

Old wills for safekeeping may be entered on the system by creating a WSK event, with a testator party and then entering the will receipt number in the receipt field on the edit event screen. (Note: If the receipt field is blank the next available will receipt number is issued.)

PNC – Pre Notes/Account Due

A pre-note will be generated for a conservatorship of a minor, under Final Accounts, when the minor turns 18 within the reporting period.

A pre-note will be generated for a conservatorship of an adult when there is a date of death that falls within the reporting period.

PCR - Probate Case Review Report/Annual Accounting

The report will include cases for conservatorship of a minor, under Final Accounts, when the minor turns 18 within the reporting period.

The report will include cases for conservatorship of an adult when there is a date of death that falls within the reporting period.

PNM – Probate Mailers

Notice of Deficiency/File your Account

A Notice of Deficiency for Final Account will be generated on conservatorships:

56 days from the date of death

56 days from a minor’s 18th birthday

Other Mailers/Order Suspending Power of Fiduciary

An Order Suspending Powers of Fiduciary will be generated for conservatorships, 28 days from the second Notice of Deficiency, if a final account has not been filed due to a date of death or a minor's 18th birthday.

Other Mailers/Order of Discharge

An Order of Discharge will be generated for guardianships when a minor's 18th birthday falls within the reporting period.

PMA – Minors of Age

An enhancement has been made so the court may enter any age on the report screen, which will then report any minors whose report age/birthdays fall within the report date month and year. If the field is left blank the report will be divided into two sections listing, minors 13 and 18.

ADR - Case Evaluation

ERP – Evaluation Calendar

Enter the calendar date range, press enter, the evaluation calendar events will be displayed. Options are now available to change evaluation calendar events.

Forms

New

MC 288 Order to Remit Prisoner Fund

This form is generated by the court and sent to the prison along with the Judgment of Sentence Commitment to Department of Corrections, for notification of the defendant's financial obligation to the court. The form is available as a stand alone form or as an option of "Print Remittance Y" from the form generation screen for CC 219b.

The form will bring in the institution (prison) name/address as it is entered in the edit sentence screen, the balance of all financial orders (not including restitution), and the address of the court billing location.

A new event of ORPF "Order to Remit Prisoner Funds" is available for event entry of this form.

MC 290 Satisfaction of Financial Obligation

This form is generated by the court and sent to the prison when the defendant has paid his/her financial orders in full. The form will bring in the institution (prison) name/address as it is entered in the edit sentence screen, the date of the ORPF event, and the defendant's last payment date.

Note: A warning will be displayed in red at the top of the form screen if a balance exist for **any** financial order. (This does not stop the user from generating the form.)

A new event type of SFO "Satisfaction of Financial Obligation" is available for event entry of the form.

CC 236 Order Committing Juvenile to Family Independence Agency**PC 570** Bond of Fiduciary**PC 638A** Order Regarding Appointment of Guardian/Conservator**Revised Forms****CC 265A** Notice of Right to Timely Appeal and Request for Appointment of Attorney (06/04)**MC 241** Bond (06/04)**MC 234** Order for Counseling and Testing for Disease/Infection (06/04)